

भारत सरकार  
वाणिज्य और उद्योग मंत्रालय  
विकास आयुक्त का कार्यालय  
सीपज़ विशेष आर्थिक क्षेत्र  
अंधेरी (पूर्व), मुंबई - 400096



Government of India  
Ministry of Commerce & Industry  
Office of the Development Commissioner  
SEEPZ Special Economic Zone  
Andheri (E), Mumbai - 400096

वेबसाइट: www.seepz.gov.in | ई-मेल: dcseepz-mah@nic.in | टेलीफोन: 022-28290856/28294700

**Dated:27-11-2024**

**OFFICE ORDER NO. 397 /2024**

Consequent upon the transfer of Shri Palash Shankar, ADC, the Office Order No. 168/2024 dated 04.06.2024 is partially amended with immediate effect and until further orders:-

Sl. No.	Name of the Officers	Name of the staff attached	Work Allocation
1.	Smt. Bridget Joe, EA to DC	Shri Ashok Kumar Meena, LDC	1. DCO 2. Vigilance, RTI PG 3. Matters related with Pune Cluster 4. New proposal for Developers/Co-Developers
2.	Shri Hanish Rathi, ADC	Ms. Divyanshi Goyal, LDC	1. Officials Language (Rajbhasha) 2. Government Reference & Policy matters 3. IT Division (All Tenders and Procurement-related work including drafting, scrutiny and contract management)
		Shri Ashok Kumar Meena, LDC	1. Security 2. NEW-SEZ Section (Festus, Capgemini & Sunstream, including Scrutiny/Monitoring & Audit matters of concerned SEZs)
3.	Shri Manish Kumar, ADC	Shri Jagdish Prasad Gaur, LDC	1. Estate Section 2. New SEZ Section (Arshiya, Aurum, ROMA, including Scrutiny/Monitoring & Audit matters of concerned SEZ)
		Shri Jagdish Prasad Gaur, LDC	1. SEEPZ-SEZ (A to M)
			1. Finance (Accounts & Procurement)

4.	Smt Rekha Satish Nair, ADC	Shri Rajesh Kumar, UDC	Division 2. Legal Section 3. SEEPZ SEZ-II (N to Z) 4. Statistics Section	
		Shri Janesh Tripathi, LDC	1. NEW -SEZ Section (Indiabulls, Gigaplex, Mindspace SEZ including Scrutiny/Monitoring & Audit matters of concerned SEZ) 2. MEIS/SEIS, CST/DBK/TED claims 3. IEC request/CRM pendency in DGFT BO online portals	
5	Shri G.S. Bhandari	Shri Janesh Tripathi, LDC	1. EOU-I 2. Disaster Management 3. Mega CFC, NEST-01 & NEST-02	
		Shri Rajesh Kumar, UDC	1. Administration Section 2. NEW -SEZ Section JNPA, Scrutiny/Monitoring & Audit matters of concerned SEZ)	
6	Shri Ravindra Kumar, Assistant	-	1. EOU-II (He will submit files directly to DDC)	
7	Shri Jagdish Prasad Gaur, LDC	-	1. Labour 2. NEW SEZ- Sai Wardha SEZ, Persipina, LTI & MINDTREE including Scrutiny/ Monitoring & Audit matters of concerned SEZs) including	He will submit files directly to DDC
			1. Estate Section - Eviction & Recovery	He will submit files through Shri Manish Kumar, ADC to DDC

Region-wise bifurcation of EOUs:-

**EOU-I:**

Mumbai Suburban, Mumbai City, Raigad, Ratnagiri, Sindudurg, Thane and Palghar.

**EOU-II:**

Chhatrapati Sambhajinagar, Beed, Hingoli, Jalana, Latur, Nanded, Dharashiv, Parbhani, Akola, Amravati, Bhandara, Buldhana, Gondia, Nagpur, Chandrapur, Gadchiroli, Sangli, Washim, Wardha and Yavatmal.

**Daman Diu**

**Dadra & Nagar Haveli**

**Goa**

This issues with the approval of Development Commissioner, SEEPZ-SEZ.

Signed by Prasad

Hanumantrao Varwantkar

(Dr. Prasad Varwantkar)

Date: 27-11-2024 16:24:31

Deputy Development Commissioner  
SEEPZ-SEZ

F.No.: SEEPZ-SEZ/ADMN/10/2001-02/Vol-V/13199

Copy to:-

1. All Officers/Staff of SEEPZ-SEZ
2. DCO/JDCO/DDCO/SO
3. Office Order File
4. Office Order Register
5. SEEPZ Website